



# Windows 11 Shortcut Keys

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Keyboard Shortcut	Description
<b>Windows + A</b>	Triggers the Quick Settings control for managing Wi-Fi, Bluetooth, airplane mode, and more. Adjust screen brightness and volume as well.
<b>Windows + C</b>	Initiates the Microsoft Teams Chat interface for viewing recent messages and starting meetings and calls.
<b>Windows + D</b>	Displays or hides your desktop, removing or restoring visibility of apps.
<b>Windows + E</b>	Launches File Explorer.
<b>Windows + F</b>	Opens the Feedback Hub and takes a screenshot, facilitating the feedback process to Microsoft about potential issues.
<b>Windows + G</b>	Activates the Xbox Game Bar, allowing video recording, screenshot capturing, and game feature access.
<b>Windows + Alt + B</b>	Toggles HDR on or off, requires an HDR-compatible monitor and a recent Xbox Game Bar app.
<b>Windows + Alt + R</b>	Initiates recording of app or game using the Xbox Game Bar.
<b>Windows + H</b>	Initiates voice typing for text dictation.
<b>Windows + I</b>	Opens the Settings app.
<b>Windows + Pause</b>	Displays the About page in Settings, including computer hardware and Windows details.
<b>Windows + K</b>	Activates the Cast panel for connecting to wireless displays supporting Miracast.
<b>Windows + Alt + K</b>	Mutes the microphone in apps that support Call Mute like Teams, Unigram, etc.
<b>Windows + L</b>	Locks your PC, keeping all your apps open while requiring PC unlock for usage.
<b>Windows + M</b>	Minimizes all your windows.
<b>Windows + Shift + M</b>	Restores minimized windows, works if still on the desktop.
<b>Windows + N</b>	Displays notification center and calendar.
<b>Windows + O</b>	Locks device orientation, preventing display rotation on tablets and convertibles.
<b>Windows + P</b>	Changes display mode for multiple monitors.
<b>Windows + Q</b>	Launches Quick Assist for remote user assistance over the internet.
<b>Windows + R</b>	Opens the Run dialog for launching any app knowing the executable file's name.
<b>Windows + S</b>	Activates Windows Search for files, apps, and web search.
<b>Windows + Shift + S</b>	Triggers screenshot using Snipping Tool, provides capture mode options.
<b>Windows + U</b>	Opens the Accessibility Settings page.
<b>Windows + Ctrl + C</b>	Toggles color filters on or off, changes color display accounting for color blindness.
<b>Windows + V</b>	Shows clipboard history, displaying multiple copied items.
<b>Windows + W</b>	Opens the Widgets panel with widgets for weather, OneDrive photos, calendar, etc.
<b>Windows + X</b>	Activates the Quick Link menu (same as right-clicking Start icon on the taskbar)
<b>Windows + Y</b>	Switches input between Windows Mixed Reality and the desktop (Windows Mixed Reality devices only).
<b>Windows + Z</b>	Opens snap layouts panel for better multi-app view on your screen.
<b>Windows + . or ;</b>	Triggers the emoji panel for text fields.
<b>Windows + ,</b>	Peeks at the desktop, windows are restored after releasing keys.
<b>Windows + Ctrl + F</b>	Searches for PCs on your network (intended for Azure Active Directory domains).
<b>Windows + Spacebar</b>	Cycles between languages and input methods (if multiple are installed).
<b>Windows + Shift + Spacebar</b>	Cycles backwards through the list.
<b>Windows + Ctrl + Spacebar</b>	Switches to the last used input method.
<b>Ctrl + Shift</b>	Switches to a different keyboard layout if multiple are available (for the same language).
<b>Ctrl + Spacebar</b>	Toggles the Chinese IME on or off (if the Chinese language is installed).
<b>Windows + Ctrl + Enter</b>	Activates Narrator for easier navigation for those with vision impairments.
<b>Windows + + (plus)</b>	Activates the Magnifier and zooms into the screen.
<b>Windows + - (minus)</b>	Zooms out with the Magnifier.

Keyboard Shortcut	Description
<b>Windows + Esc</b>	Closes the Magnifier.
<b>Windows + / (forward slash)</b>	Starts IME reversion.
<b>Windows + Ctrl + Shift + B</b>	Awakens your PC from a blank or black screen.
<b>Windows + PrtScn</b>	Takes a full-screen screenshot and automatically saves it to a file.
<b>Windows + Alt + PrtScn</b>	Takes a screenshot of the active game or window and saves it into a file.
<b>PrtScn</b>	Takes a full-screen screenshot and copies it to the clipboard.
<b>Ctrl + Esc</b>	Opens the Start menu.
<b>Ctrl + Shift + Esc</b>	Opens the Task Manager.
<b>Windows + Tab</b>	Opens Task View, showing all open apps as tiles for easy selection, including virtual desktops.
<b>Alt + Tab</b>	Switches to the last active window. Repeated Tab presses while holding Alt enable window selection.
<b>Alt + Esc</b>	Cycles through windows in their opening order.
<b>Ctrl + Alt + Tab</b>	Displays all open apps for selection using keyboard arrows. Similar to Task View but without virtual desktops and restricted to current active monitor.
<b>Alt + F4</b>	Closes the active window or app. On the desktop, opens the Windows power menu.
<b>Windows + Up arrow</b>	Maximizes the active window to fit the entire desktop.
<b>Windows + Alt + Up arrow</b>	Snaps the active window to the top half of the monitor. A new shortcut in Windows 11, prompting an app choice for bottom half snapping.
<b>Windows + Down arrow</b>	Minimizes an active maximized window, or hides a non-maximized window into the taskbar.
<b>Windows + Alt + Down arrow</b>	Snaps the active window to the bottom half of the screen, potentially prompting an app choice for the top half.
<b>Windows + Left arrow</b>	Snaps the active window to the left half of the screen.
<b>Windows + Right arrow</b>	Snaps the active window to the right half of the screen.
<b>Windows + Home</b>	Minimizes all windows except the active one, press again to restore minimized windows.
<b>Windows + Shift + Up arrow</b>	Stretches the active non-maximized window vertically while maintaining the same width. Use Down arrow to reverse this effect.
<b>Windows + Shift + Right arrow or Left arrow</b>	Moves the active window to a different monitor.
<b>Windows + Ctrl + D</b>	Creates a new virtual desktop.
<b>Windows + Ctrl + Left arrow or Right arrow</b>	Switches between virtual desktops to the left or right.
<b>Windows + Ctrl + F4</b>	Closes the current virtual desktop, moving open apps to the next virtual desktop in line.
<b>Windows + T</b>	Cycles through apps on the taskbar (open or pinned).
<b>Windows + (number)</b>	Launches or switches to the app pinned to the taskbar in the position indicated by the number.
<b>Windows + Shift + (number)</b>	Launches a new instance of the app pinned to the taskbar in the position indicated by the number, regardless if one is already open.
<b>Windows + Ctrl + (number)</b>	Switches to the last active window of the app pinned to the taskbar in the position indicated by the number.
<b>Windows + Alt + (number)</b>	Opens the Jump List for the app pinned to the taskbar in the position indicated by the number.
<b>Windows + Ctrl + Shift + (number)</b>	Opens a new instance of the app located at the given position on the taskbar as an administrator.
<b>Shift + left mouse click</b>	Opens a new instance of the selected app.
<b>Ctrl + Shift + left mouse click</b>	Opens the selected app as an administrator.
<b>Shift + right mouse click</b>	Opens the window menu for the selected app.
<b>Ctrl + left mouse click (on an app with multiple windows open)</b>	Cycles through the open windows for the app.
<b>Windows + B</b>	Sets focus to the first icon in the taskbar corner. If no apps are displaying an icon, focus is set to the overflow menu icon.